



May 2, 2015 Savannah Record Fair – Food & Beverage Vendor Agreement

Business Name _____

Authorized Representative _____

Address _____

City _____ State _____ ZIP _____

Phone _____ Email _____

There are **two events** open to food and beverage vendors. The **Savannah Record Fair** will be followed by an evening **Sock Hop**. Please indicate which event(s) you are applying for below.

Discounts are available to **Savannah Soundings Business Towers**, **Founding Beacons**, and **members**.

Follow the links or contact Vicki Weeks, 912-231-2252, for more information on these programs. Please see page 2 for available discounts.

Record Fair (9:30 a.m.-5 p.m.)

Each vendor receives one 6-8 foot table or equivalent space, signage, and two folding chairs.

Vendor fees:

Food & Beverage vendors \$150 (first table/space, signage, 2 chairs)
 (no alcohol at daytime event)
 \$75 each additional 6-8 foot table/space
 \$ 5 each additional chair

I would like (please indicate table or space, # of any additional items desired & any discounts below):

_____ TABLE/ _____ SPACE @ \$150	= _____	Discount Code per _____
_____ ADDITIONAL TABLES/ _____ SPACES @ \$75	= _____	per _____
_____ ADDITIONAL CHAIRS @ \$5	= _____	per _____
SUBTOTAL	\$ _____	

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Sock Hop (7-10 p.m.)

Each vendor receives one 6-8 foot table or equivalent space, signage, and two folding chairs.

Vendor fees:

Food & Beverage Vendors (no alcohol) Vendors	\$250
Beverage Vendors (serving alcohol)	\$350 (<u>if serving alcohol</u>)
	\$75 for each additional 6-8 foot table,
	\$ 5 for each additional chair

I would like (please indicate table or space, # of any additional items desired, & any discounts below):

		Discount Code
___ TABLE/ ___ SPACE @ \$250	= _____	per _____
___ TABLE/ ___ SPACE @ \$350	= _____	per _____
___ ADDITIONAL TABLES/ ___ SPACES @ \$75	= _____	per _____
___ ADDITIONAL CHAIRS @ \$5	= _____	per _____
SUBTOTAL	\$ _____	

Both events (9:30am-10pm) (must register for both at the same time)

Each vendor receives one 6-8 foot table or equivalent space, signage, and two folding chairs.

Vendor fees:

Food or Non-alcoholic Beverage only	\$375
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I would like (please indicate table or space, # of any additional items desired, & any discounts below):

		Discount Code
___ TABLE/ ___ SPACE @ \$375	= _____	per _____
___ ADDITIONAL TABLES/ ___ SPACES @ \$75	= _____	per _____
___ ADDITIONAL CHAIRS @ \$5	= _____	per _____
SUBTOTAL	\$ _____	
GRAND TOTAL	\$ _____	

Discounts are available as follows:

Code: A) Savannah Soundings Business Towers or Founding Beacons take 20% off any vendor fee

Code: B) Savannah Soundings members take 10% off any vendor fee

If you are using the discounted rate please indicate the discount code in the space next to the amount.

(Space is not reserved until payment of Vendor Fees is received in full. IF PAYING AFTER 4/3/2015, TABLES ARE AN ADDITIONAL \$25 EACH)

[Type text]

PLEASE SUBMIT PAYMENT VIA OUR ONLINE SYSTEM OR MAKE CHECKS PAYABLE TO: SAVANNAH SOUNDINGS AND MAIL PAYMENT AND FORM TO: 109 W. 40th St., Savannah, GA. 31401

PAYMENT INDICATES VENDOR AGREEMENT TO ALL TERMS AND CONDITIONS AS OUTLINED ON PAGES 3-4 OF THIS AGREEMENT

TERMS OF AGREEMENT

- Table fees are nonrefundable within two weeks of event. Table fees are nontransferable.
- Payments must be made in full prior to event in order to receive full admittance.
- All provided equipment will be considered property of SAVANNAH SOUNDINGS and/or owner of the Savannah Record Fair location and any damage to same shall be the responsibility of Vendor.
- Vendor acknowledges that table space will be assigned prior to the Fair and will be determined by SAVANNAH SOUNDINGS in its sole discretion determined by the order of agreements and payments received.
- Merchandise Vendors will set up on Friday, May 1, between 2-6 p.m. and/or on Saturday, May 2, between 8-9:30 a.m. Doors will open for Early Bird buyers and Savannah Soundings members at 9:30 a.m. and will open to the general public at 10:30 a.m. The Record Fair event will end at 5 p.m. on May 2, 2015. The Sock Hop event will end at 10 p.m.
- Record Fair VENDOR shall remove all merchandise or equipment and other materials it brings to the Fair no later than 5:45 p.m. on May 2, 2015; provided that Vendor shall not be permitted to break down the exhibit until after the expiration of the Fair Times.
- Sock Hop VENDOR will set up on Saturday May 2, between 5:45 p.m. and 7p.m. and shall remove all merchandise or equipment and other materials it brings to the Fair no later than 10:45 p.m. on May 2, 2015; provided that Vendor shall not be permitted to break down the exhibit until after the expiration of the Fair Times
- Except as otherwise agreed by SAVANNAH SOUNDINGS, booth occupancy shall be restricted to one vendor's merchandise only. Vendor may not assign, sublease or otherwise share the table or its rights under this Agreement. Vendor agrees to be liable for such unauthorized use of its table space.
- If Vendor fails to occupy their table(s) at the commencement of the Fair Times, then SAVANNAH SOUNDINGS may occupy or cause said space to be occupied as it may deem best for the interest of SAVANNAH SOUNDINGS without in any way releasing Vendor from any liability hereunder. No refund will be made to Vendor for booth spaces assigned and not occupied during the Fair Times.
- Exhibits must be designed and operated in a manner that respects the rights of other exhibitors and guests. Vendors' display, decorations and products may not exceed the boundaries of the table area assigned or protrude into the aisles. Tables must be staffed at all times during the scheduled Fair Times and personnel must confine their activities to the table space of the Vendor by whom employed.

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- All merchandise sold must be in compliance with federal, state, and local laws.
- Merchandise sales are limited to category of application.
- The Vendor shall not represent or imply that SAVANNAH SOUNDINGS has endorsed Vendor and/or any of their goods or services.
- Alcohol sales are strictly prohibited except by authorized vendors.
- Smoking is not allowed inside of event venue.
- Vendors are expressly responsible for all business licenses as well as payment of any federal, state or local taxes due on goods sold.
- Vendors agree to provide their own hand trucks
- Savannah Soundings accepts no responsibility for loss or damage to vendor property
- In the event that the Fair is delayed, rescheduled or cancelled due to circumstances beyond the reasonable control of SAVANNAH SOUNDINGS, including but not limited to strikes, labor disputes; acts, regulations or orders of governmental authorities; civil disorder; disasters; acts of war; acts of God; fires; flood or other emergency conditions; any delay in necessary and essential repairs of the Fair Location; and SAVANNAH SOUNDINGS is unable to perform its obligation under this Agreement, such nonperformance is excused and either Party may terminate this Agreement without further liability of any nature, excepting SAVANNAH SOUNDINGS shall refund to Vendor all fees paid hereunder by Vendor. In no event shall SAVANNAH SOUNDINGS or the Vendor be liable for consequential damages of any nature for any reason whatsoever.
- This Agreement shall not establish any relationship of partnership, joint venture, employment, franchise, or agency between the parties. Neither party shall have the power to bind the other party or incur obligations on the other party's behalf without the other party's prior written consent.

AUTHORIZATION

By his or her signature below, the undersigned represents that he/she:

- 1) has the authority to bind the above agreement, and
- 2) in doing so obligates the above named company, and
- 3) understands and accepts the terms of this agreement.

Signature _____ Date _____

Title _____

[Type text]

SAVANNAH SOUNDINGS representative _____ Date _____

Mail payment and form to:

109 W. 40th St., Savannah, GA. 31401 (912) 231-2252, (912) 234-0980, email: admin@savsoundings.org